

The mission of the Friendship Force is to promote global understanding across the barriers that separate people.

Friendship Force of Central North Carolina  
Minutes of Board Meeting, December 13, 2018

Main Street United Methodist Church, Kernersville, NC

**Members Present:** Don Sylvester, Ray Kiszely, Barbara North, Martha Brown, Marilyn Moniquette-John, Mary Davis, Patti Gilmour-Sylvester, Woody Clinard (Member-at-Large)

**Consent Agenda Items:** Minutes of November 1, 2018 were approved by Ray and seconded by Don. It was also noted that, at the annual meeting on October 25, the membership present elected the proposed 6 members (listed below) to the 2019 Council.

**New 2019 Council:**

Mary Davis was welcomed to the Council and Woody Clinard as our first member-at-large.

Don opened the meeting with the primary concern for today's meeting: deciding and allocating the seven Council responsibilities among the 2019 Council members. Unfortunately there are only 6 members for the 7 responsibilities.

For the benefit of the new Board member, Mary Davis, and the new at-large member, Woody Clinard, each current member briefly outlined the tasks and responsibilities of the position they have held in 2018.

It was agreed that the allocation of responsibilities for 2019 would be:

Social/Events - Karla Shanahan  
Treasurer - Ray Kiszely  
Secretary - Patti Gilmour

Leader/ Coordinator of the Council - Don Sylvester  
Communications -Barbara North  
Membership - Mary Davis

This leaves the Journey Coordinator position unfilled. Discussion ensued and some suggestions were put forward (mainly around how the duties could be split up and managed by co-chairs) but a solution was not found. Therefore, it was decided to convene a special subcommittee meeting in January to further discuss the options and try to work out a plan to solve this problem. Don, Ray, Barbara, and Woody volunteered to meet at the UMC on January 7th from 2-4 and will report back at the next Board meeting on January 16th.

**Updates:**

**Requests:**

Martha (Journey Coordinator) and Marylin (Membership), who will be leaving the Board, gave brief reports updating each of their respective positions.

Martha had received a request from FFI about hosting an Open World incoming in February. The club decided to reject this request due to lack of time to plan it.

There also was a request from a Las Vegas FF club about our club hosting a group for 3 - 4 days in October, 2019 as they make their way to a journey in Washington, DC. It was decided by the Board that this timing would be too close to the club's outbound journey to Vietnam, Thailand, and Cambodia.

Martha and Ray will respond to FFI and to the Las Vegas club and let them know the Board's decision.

**Orientation for New Members:**

Marylin reported that she will develop an orientation for new members (who joined in 2017 and 2018) to be held in the latter part of January, possibly on the 26th of January. She will work with Mary Davis and Judy Greene to create an agenda and plan other details and she will ask Valerie if she is willing to host the meeting.

**LEO**

Don reported that Karla had sent an email concerning a LEO to be held in January on the 19th or 20th. It will be a chocolate party at Lucy Kaplan's house. The Board approved this suggestion and recommended Saturday, January 19 as the best day, preferably in the afternoon. Don will relay this information to Karla.

**Incoming Journey:**

It has been confirmed that the Sao Luis, Brazil club will be coming in May. Charles John will be the inbound journey coordinator.

**Recruitment:**

Ralph Cauthen will be managing a presentation on FF to the group Let's Go Seniors on January 22. Ray will be the primary speaker.

**Board Meetings:**

A request was made to change the Board meeting times for 2019. It was decided to meet on Wednesday afternoons at 2:30pm. The following dates have been decided: January 16, February 13, March 13, April 10. Dates for the rest of the year will be decided in the first quarter of next year.

Ray suggested a new meeting place at the Piedmont Triad Regional Council in Kernersville. He will check into its availability and will report back.

It was discussed that we may decide next year to modify the content of the regular Board meetings (e.g., only periodic Treasurer's reports, chair reports only as needed) and maybe to meet less frequently than every month.

**Financial Audit:**

Don reported that Tim Prout has agreed to do the required financial audit. It must be completed and submitted by March 1.

**Appreciation of Martha and Marylin:**

The Board thanked Martha and Marylin, who will be leaving the Board at the end of this year, for their outstanding service for the club and the Board.

**Meeting Adjourned:**

Ray moved to adjourn the meeting; Barbara seconded it. Meeting adjourned.