

The mission of the Friendship Force is to promote global understanding across the barriers that separate people”

Friendship Force of Central North Carolina Minutes of Board Meeting, March 1, 2018

Main Street United Methodist Church, Kernersville, NC 10:30 a.m.

Members Present: Don Sylvester, Ray Kiszely, Leroy Stokes, Barbara North, Martha Brown, Marylin Moniquette-John, Patti Gilmour-Sylvester

Welcome and Introductions - Don Sylvester, Leadership Coordinator

Don convened the meeting and welcomed all members. Don had previously distributed the agenda for the meeting.

Old Business

Corrections to Minutes of February 1, 2018.

- Barbara stated that she did not attend the webinar that Marylin and Don attended (page 2, paragraph 4.)
 - Marylin noted that the sentence stating that Charles uses Facebook (page 3, paragraph 2) is incorrect and should be scratched.
- These changes were approved and revised. Corrected minutes will be sent to the Board and to Christa Douthit for the website.

Other

-Leroy asked if he is a voting member. The Board confirmed that he is because he a Journey Co-ordinator for the Oregon trip.

- A vote was taken regarding Patti as the new General Secretary. This was approved unanimously. She verified her duties, i.e., recording of all meetings, Keeper of FF paper documents, sending condolences, thank you's on behalf of the Club.
- Ray will give Patti some FF stationery that he has.

-Ray reported that he had a candidate for the role of GateKeeper. Mary Davis has agreed to this role but she cannot start until early August. Until then Barbara has agreed to continue in this role. Thank you, Barbara. Ray recommended inviting Mary Davis to a Board meeting closer to the time she is available to take on the role. It was agreed that this would be useful.

-As Karla, the organizer of the social event on February 24 at Merlot and Van Gogh, in Winston-Salem, was not present at this meeting, Patti reported that there was a good turnout and that it was enjoyed by all of the participants (14 in total). Lunch followed at the restaurant across the street.

Treasurer's Report - Ray Kiszely

-Ray handed out the Treasurer's Report for February 28, 2018. He reported that in the Winston Salem Foundation, there is an increase in value of existing funds, \$17,425 up from \$17,100.

-the report outlines the in's and out's of funds with regard to the Oklahoma Journey and money paid out to the Main Street UMC (see below).

-At the direction of the Board, Ray made a \$200.00 donation to the Main Street United Methodist Church where our meetings are held.

-Ray gave a report re: the incoming funds for the Oklahoma Outbound Journey. \$600.00 has been received from ambassadors, Jenny Wray and her husband. No payment has yet been made to FFI. When Judy returns from her New Zealand trip, she and Ray will work out the payments.

-Ray reported that he and Leroy will meet to discuss the financials for the Oregon outbound journey.

There was a motion to approve the Treasurer's Report. Martha moved to approve, Leroy seconded the motion and the motion was approved.

Follow-up to Recruiting Meeting held February 28, 2018

-On February 28, 2018 a meeting was convened re: Recruiting of New Members, held at Don's and Patti's house. Members present were: Don, Ophelia, Barbara, Ray, Marylin, Martha, Patti. A separate report on this meeting will be distributed.

A second meeting will be held at the Sylvester's on March 16 at 3:00 p.m.

-There was a follow-up discussion about topics discussed in the recruitment meeting:

Invitations to Prospective New Members:

It was agreed that before new members could be invited to join FF, it was essential to have planned events that they can be invited to. Leroy reported that other clubs report in their newsletters that they meet regularly and that this increases interest. Our club would benefit from this. Ray stressed the importance of having an active action plan. See Action Plan below.

Brochures:

It was agreed that brochures are needed for all events but we have only a few left so new ones must be printed. It was agreed that 400 should be ordered. Martha reported on a quote she received from a printer in Lewisville - \$333.00 (including tax) for 400 copies and we do the folding. Patti will report her findings re cost of printing at the next meeting.

Action Plan for Recruiting New Members:

Ray stressed how important it is to have an action plan for future events to follow-up on the recommendations made at the meeting last night so that members will have a planned meeting to which guests can be invited. This will also encourage active members to participate. Board members agreed.

Ray recommended that the Board decide on calendar dates for future events and decide on the nature of each event. The following was decided:

<u>Date:</u>	<u>Event:</u>
-April 28 Held in Greensboro for a brunch or lunch.	Presentation of Journey to Oklahoma
-June 30 (backup date June 23) Held in either Kernersville or Winston-Salem for a lunch or early evening meal.	Presentation of Journey to Oregon
-August 25 (backup date Aug. 18) or a week night Held in W-S	Visit to either Bethania or to Botanical Gardens in W-S
-October 9 or 10 (backup date Oct. 9) (Location to be decided)	Welcome Party for Australian Inbound
-October 15 (Location to be decided)	Farewell Party for Australian Inbound
-October 30 (or a later date) (Held at Main Street UMC)	Annual Meeting
-Dec./Jan. (date to be decided) (Location to be decided)	Holiday Party

Karla will be in charge of arranging these events. It was recommended that she form a sub-committee of her choosing to help her with arrangements. Don will contact Karla to discuss these matters.

It was also recommended and agreed that guests be invited to all of these events. It was agreed that the cost of any meals for invited guests should be paid for by either the club or the member who invited the guest (if the member wishes to do this). Members who invite guests will be asked to give the guest a FF brochure and information about the Club. Don suggested and it was agreed that a follow-up call to the guests should be made after the event.

Event at UNCG's International Festival: April 14, 12:00 - 5:00

Don reviewed the Club's possible involvement at this event and the Board agreed to our being involved. It was decided that the following will be needed for this event: brochures, the FFCNC banner, the triptych board that Ray is going to make, a laptop or other device to play FFI videos and/or photos of past outbound/inbound journeys, a copied 1 page handout from the FFI website, a candy offering. Don and Patti will organize this and will set up the booth, as required, at 10:30 a.m. that day. Volunteers will be needed to manage the booth. Marilyn offered to contact members and get a list of volunteers. Volunteers will be given information so that they can effectively talk to people about FF, its purpose, etc.

Don has been given permission to pay for the newly printed brochures so that they will be ready for the UNCG event. Don will contact FFI to obtain an example of their current brochure and will order some of them if the example is acceptable.

Social Media/FaceBook:

It was acknowledged that to have a FaceBook page it was essential that it be updated on a regular basis. It was suggested that some of the members could be asked to help, if we decide to keep the page.

Update on Journeys - Martha Brown

-2019 Outbound to Vietnam

Martha reported our recently received outbound journey match for 2019 - Vietnam. This trip would be in conjunction with the Vietnam USA Society, not a FF club. She has had a positive reply from the contact in Vietnam. It was agreed to continue to research this trip.

-2019 Inbound from Sao Luis, Brazil

Charles John has volunteered to be the host co-ordinator. Leroy moved to approve him for this role, Barbara seconded the motion and the motion was passed.

-Oklahoma Outbound in April, 2018

The OK co-ordinator has asked what the club would like to present. It was discussed and a suggestion was made to put together a power point presentation about our area especially since the OK group would like to come to our area in the future. It was decided that on our website the page about the triad could be used as a starting point and could be trimmed down to a 15 minute presentation. Barbara Guess has volunteered to cut down the text and update some of the statistics. This could then also be used for other future outbound journeys. The Board agreed that this is a good idea.

-Journal re Sao Luis 2017 Trip

FFI has asked for permission to put the journal that Charles wrote re Sao Luis trip on their website. FFI thought that it was excellent. Don will forward the email from FFI to the Board members. It was agreed to send the journal to FFI.

Reservations of Main Street UMC

Barbara did reserve our meeting room through August/September 2018. In April, she will be able to reserve the rooms in October for the Board meeting and for our annual meeting.

Meeting adjourned.

Barbara made a motion to adjourn, Leroy seconded it and the motion was passed.